

106. Circular

(February 27, 2023)

The IZKF circulars ("Rundschreiben") are a forum for internal communications and inform the members about new programs and decisions of the board. If you have any suggestions, questions or criticism, please feel free to contact the IZKF office staff at any time.

Circulars, leaflets and important information in connection with IZKF project funding can be downloaded from the intranet area on the IZKF homepage.

Grant Applications 2023

for Funding of Research Grants (IZKF Regular Project Funding Programme)

Call for project proposals

Dear colleagues,

The Interdisciplinary Centre for Clinical Research (IZKF) Münster announces the call for new research projects within the programme **IZKF Regular Project Funding** commencing on 01.01.2024.

Base your project pre-proposals on the research focus of the Faculty of Medicine, with special emphasis on the current research profile of the IZKF Münster (information available on our website www.izkf.uni-muenster.de).

Separate application requirements apply to the IZKF bonus programme. If you wish to extend a current research project for a **maximum of 6 months** in order to transfer it into external funding by the DFG (**Bridge funding**), you must submit a pre-proposal for the extension period by the deadline.

Attention: The criteria for the bonus programme are currently being revised. The complementary funding format within the programme is suspended. Further explanations can be requested from the IZKF office.

Failure to comply with the required formal requirements for an application (see overleaf for additional information) will result in a formal rejection of the pre-proposals by the IZKF office following a decision by the internal Scientific Research Council (Forschungsrat) of the Medical Faculty.

Submission of project pre-proposals has to be done via the IZKF OnLine Application portal **OLA** on the IZKF homepage. To prepare a project pre-proposal, download the template after registering in OLA. Further information on the application process can be found in leaflets 01.10 and 01.12 on project funding.

The deadline for submitting project pre-proposals (uploading the pre-proposals along with the necessary documents in OLA) is:



**Tuesday
May 02, 2023**

(Online by 11:59 pm).

Proposals submitted later will not be considered!

If you have any questions, the IZKF office staff will be happy to advise you ...

Phone: 0251 83 58695/6

E-Mail: izkf.muenster@uni-muenster.de

Schedule of the evaluation process:

- | | |
|--|------------------------|
| • Review by the internal IZKF Research Council | June 12, 2023 |
| • Notification of applicants | June 23, 2023 |
| • Deadline for full proposals | August 14, 2023 |
| • Review by external Scientific Advisory Board | 16. – 17.10.2023 |

With best wishes



Dr. Sabine Blass-Kampmann
Scientific Coordinator & Manager

Important supplementary information for applicants

1. An applicant, according to the IZKF statutes (see IZKF homepage) is the principal investigator (PI) of the planned research project and thus the recipient of IZKF funding. The PIs must be able to carry out the project by themselves without involving cooperation partners.
2. **Please bear this in mind!** Applicants for a possible full project application must be identical to those listed on the project pre-proposal assessed by the internal Scientific Research Council.
3. Scientists who work full-time at the Medical Faculty of Münster and who do not currently receive IZKF funding at the time of application are eligible to apply. An exception applies to the applicants for bridging funding under the IZKF bonus programme (see leaflet '01.20_IZKF Bonus programme').
4. Recipients of bridge funding can submit a new project pre-proposal. However, they are only eligible to apply for a full application for a new project if the IZKF project under bridge funding has been successfully transferred to DFG funding and terminated by the IZKF by the deadline for full applications in OLA. In this case, the internal Research Council conducts a stock review.
5. Applicants previously funded by the IZKF must provide evidence of the acquisition of qualified third-party funds (DFG) for the former IZKF project in order to receive further funding. In justified exceptional cases, provisional assessment can be carried out.
6. Cooperation partners support the project through their scientific and methodological expertise and / or by providing access to equipment. Cooperation partners cannot receive financial support from the IZKF. Letters of intent (= written confirmation of an agreement) with internal partners (Faculty of Medicine / IZKF) must be submitted in writing individually, signed by all partners and uploaded in OLA as a PDF document along with the pre-proposal.
7. The written letters of intent with external cooperation partners need only be submitted at the time of submitting the full application. However, the intent of an external cooperation or existing one should be mentioned in the pre-proposal.
8. Only list the most important publications wherever requested in the pre-proposal. Please refrain from submitting separate publication lists.
9. The listed publications should however reflect the applicant's preliminary work on the planned research project. Otherwise, the Scientific Research Council could assume that no own preparatory work has been carried out on the topic
10. When listing the five most important third-party funded projects per applicant, it is important to ensure that quality rather than quantity is of importance. The applicant(s) should demonstrate that they have both current and previous third party funding. For example, if there are two applicants, ideally, each lists one ongoing DFG project and one expired DFG project as well as a joint third-party funded project. In the case of three applicants, kindly consult the scientific office for advice.
11. **Current third party funded projects must be ongoing at least until the end of 2023** in order to be considered as 'current'. Please specify all principal investigators.
12. **PLEASE BEAR IN MIND: IMF and IZKF Grants do not qualify as THIRD PARTY FUNDING!**

**IF YOU HAVE ANY QUESTIONS PLEASE CONTACT THE IZKF SCIENTIFIC
OFFICE BEFORE UPLOADING YOUR PROPOSAL IN OLA!**